

# CANYON POLICE DEPARTMENT

## APPLICANT INFORMATION

Application packets can personally be picked up at the Canyon Police Department, or Human Resource Office at 301 16<sup>th</sup> Street. Interested candidates can obtain a pre-employment interview from the City of Canyon web site. The applicant packets shall include:

1. Pre-application
2. Job qualifications and employment benefits
3. Authorization to Release Information
4. Job Description (Available upon Request, or may view on-line)

The completed pre-application must be returned to the Canyon Police Department or Human Resource Office at 301 16<sup>th</sup> Street. New applicants with no law enforcement experience will be required to take a written entry exam and physical agility exam. Candidates, having more than (2) years of continuous experience as a paid, full time certified Texas Peace Officer at a comparable law enforcement agency, and less than a 180 day break in service, will not be required to take the written or physical agility exam, unless directed to do so by the Chief of Police. Lateral Entry applicants shall be provided the TCOLE Personal History Statement document upon turning in the Pre-application.

The physical agility test requires applicants to do the following in under 3 minutes and 30 seconds.

- Drag a 100 lb. dummy beside one patrol car and pull it to the rear of another patrol car.
- Jump a 2 foot hurdle
- Scale a 4 foot wall
- Run a zig-zag course
- Crawl through a tunnel
- Walk a balance beam
- Climb stairs to the top of a platform; pick up a 50 lb. weight and descent the stairs; climb the stairs and deposit the 50 lb. weight; descend the stairs.
- Immediately run a one-quarter mile

After a (1) hour of rest, the applicant(s) are required to run one mile in 10 minutes or less.

Upon successfully passing both written and physical agility, the candidate will be provided a TCOLE Personal History Statement. The applicant must complete the PHS and supply all required documentation and a signed release form. Upon turning in, the Chief of Police shall forward the packet to a trained background investigator. The process general takes 4-6 weeks to complete. The investigators shall serve as the applicant's contact person. The phone number is 655-5005.

A final step in the selection process consist of an oral interview. Upon an offer of hire, a medical exam and drug screen shall take place prior to appointment to probationary status. Applicants not hired may reapply at a later date unless disqualified. Applications will be kept for two year period. An applicant's name maybe placed on a hiring eligibility list, which is in no specific order. The list shall run for 1- year. Applicants will be contacted by mail from the Chief of Police for most correspondence.